THE UNIVERSITY OF HONG KONG SCHOOL OF COMPUTING AND DATA SCIENCE

The MSc Student Hub is available to all MDASC, MSc(CompSc), MSc(ECom&IComp), MSc(FTDA) and MStat students currently registered in The University of Hong Kong.

All staff and MSc students are required to abide by the following rules and regulations in using the MSc Student Hub and network facilities and services. The rules and regulations are subject to revision without prior notice.

- The MSc Student Hub, located at 7/F Pacific Plaza, is open to all MDASC, MSc(CompSc), MSc(ECom&IComp), MSc(FTDA) and MStat students, instructors, TAs and staff members and authorized users registered with the MSc Programme Office only. Unauthorized access is strictly prohibited.
- 2. You should use your student card, staff card or facilities access card to enter the MSc Student Hub. You must not lend your access card to any other persons. If you lose your access card, you should report to the MSc Programme Office as soon as possible.
- 3. You must not bring any person who are not specified in point 1 above into the MSc Student Hub.
- 4. The MSc Programme Office staff may require users in the MSc Student Hub to show their access cards to verify that they are authorized users. Anyone who fails to or refuses to show his/her access cards will be requested to leave the MSc Student Hub IMMEDIATELY.
- 5. To prevent theft, you should keep the MSc Student Hub door closed all the time.
- 6. You should take care of your personal belongings in the MSc Student Hub, and do not leave them unattended. Personal computers and tablets must be locked physically or taken with you if you leave your seat temporary. The MSc Programme Office will not be liable for any personal properties lost.
- 7. During the time when the whole MSc Student Hub is reserved for certain purposes, like lectures, seminars, workshops, project presentations, etc, you should leave the MSc Student Hub. If only the seminar room is reserved, you can still stay to study or work quietly.
- 8. Use of tables and seats in the MSc Student Hub (except the meeting rooms) is on a first-come-first-served basis. No advanced reservation is needed. Therefore, you should free up the seat if you are not using the table. You must not occupy an unused table or seat by a bag or other personal belongings.
- 9. Our MSc Student Hub is primarily designed for studying and group discussion in a relaxed and casual manner. However, any disturbing activities, e.g. partying, gaming, music and movie playing, are not allowed.
- 10. You must not sleep or lie on the sofa, the floor or step seats. Napping on the table is fine.
- 11. You must not damage any facilities in the MSc Student Hub. Compensations are required for any damaged facilities.
- 12. If you find any facilities worn out, please report to the MSc Programme Office as soon as possible.
- 13. Eating and drinking, except water, are not allowed in the seminar room and meeting rooms, unless prior approval has been granted by the MSc Programme Office.
- 14. You should keep the MSc Student Hub clean and tidy. Clean up your working area before you leave. Liquid should be disposed in washroom.
- 15. You must not bring any smelly items into the MSc Student Hub.
- 16. No smoking, gambling, water game, dangerous drugs and other harmful activities are permitted.
- 17. Alcoholic beverages are not allowed.
- 18. Cooking or heating is strictly prohibited.

- 19. Use of open flames, fireworks, explosives, unmanned aerial vehicles (flying drones) is not allowed.
- 20. Animals and pets are not allowed.
- 21. You must observe the Regulations & Acceptable Use Policy (Mandatory) posted on ITS website. (Further information can be found here: https://its.hku.hk/policies-and-guidelines/).
- 22. Commercial advertising is forbidden. Any communication, which violates applicable laws and regulations, including but not limited to those related to copyright, data privacy and transmission of obscene and indecent materials, is not allowed.
- 23. Every user has the responsibility to protect the facilities in the MSc Student Hub. If you suspect any unauthorized access to the MSc Student Hub, discover any breaching of computer security, or found anyone breaching the MSc Student Hub regulations, you should report to the MSc Programme Office immediately.
- 24. Any user who violates the MSc Student Hub regulations will be requested to leave the MSc Student Hub IMMEDIATELY, and the MSc Programme Office may suspend his/her access to the MSc Student Hub until further notice.

MSc Student Hub is at:

7/F Pacific Plaza 418 Des Voeux Road West Sai Ying Pun Hong Kong

(near HKU MTR Station Exit B2)

Opening hours: 9am to 10pm (Monday to Sunday)